

## Precinct Caucus Rules, 2010 (Feb. 7, 2010 version)

1. **Inclusion:** The Colorado Democratic Party and the participants in this caucus are required to take steps to encourage participation in the delegate and candidate selection process of the Democratic Party at all levels – by young people, women, minority groups, and the disabled. Inclusion should occur in reasonable relationship to any given groups' presence in the full population. This goal shall not be accomplished, either directly or indirectly, by the Party's imposition of mandatory quotas.
2. **Who May Participate:** A person may vote at the caucus, be elected a delegate or an alternate from the caucus and/or be elected as a precinct committee person if, according to the registration records of the county clerk and recorder's office, they have resided in the precinct for 30 days and have been registered as a Democrat for 2 months. A person is also eligible to vote and be elected if they have attained the age of 18 or became a naturalized citizen in the 2 months before the caucus, provided they registered to vote as a Democrat before the caucus and have resided in the precinct for 2 months. A person who moved away from the precinct in which they registered within 2 months of the caucus may vote in the old precinct, but may not become a delegate or committee person. Other persons may attend the caucus but cannot participate.
3. **Additional Rules:** Participants in the caucus may adopt additional rules, provided they do not conflict with either state, county or national party rules, state election laws or other instructions provided to the caucus leader. Give participants a full opportunity to be heard and permit full discussion of all relevant questions.
4. **Disputes:** Any person desiring to dispute any matter concerning the caucus must file a written protest with the County Chairperson within 7 days of the caucus. Otherwise, the certification of the caucus results will be final.
5. **Secret Ballot:** No secret ballot is permitted at any level in precinct caucus per National Party Rules.
6. **Proxies:** No proxy voting shall be permitted at the caucus or any level of the nominating process. One must be present to vote in the caucuses.
7. **Late Arriving/Early Leaving:** A person must be present to participate. Those arriving late or leaving early may only take part in caucus business occurring while they are present.
8. **Open Voting:** No delegate or alternate shall be instructed to vote for or against any candidate or measure.
9. **Election Procedure:** Persons receiving the highest number of votes shall be elected as delegates and/or alternates and as committee people. No delegate or alternate may be added to the list of elected delegates/alternates after the close of the caucus.
10. **Ties:** If two or more candidates for delegate or alternate receive an equal number of votes, the winner is to be determined by lot (coin toss or drawing straws). If two or more

candidates for the position of committee person receive an equal number of votes the winners shall be determined by lot of such candidates.

11. **Delegate Selection:** Delegates and alternates to all party assemblies and conventions are to be chosen in a manner which fairly reflects the division of candidate preference, expressed by those participating in the nominating process, including those expressed by minority and divergent views. Equal division between men and women is to be achieved, if possible.
12. **Preference Poll:** A preference poll based upon the highest statewide contested race shall be used for the selection of delegates and alternates to the assembly. If no statewide contested race exists, a contested congressional race may be used. If no contested congressional race exists, the County Executive Committee may decide what race is to be used.
13. **Threshold:** A candidate must receive a minimum of fifteen percent (15%) in the preference poll to be awarded delegates and alternates. Delegates will be awarded to reflect the division of candidate preference. Half-delegates may be awarded if they more fairly represent the division of preference.
14. **Uncommitted Votes:** Treat "uncommitted" votes as if the vote was cast for a candidate for determining the threshold and awarding delegates, i.e., pretend there is a candidate named "uncommitted."
15. **Automatic delegates:** No person shall become an automatic delegate or alternate to a higher assembly by holding any party or public elected office.
16. **Caucus Agenda:**
  - Determine eligibility of participants
  - Caucus Leader will call meeting to order and read summarized caucus rules
  - Elect caucus chairperson and secretary
  - Pass caucus envelope
  - Announce the threshold for delegates to be awarded to Senate Candidate
  - Take a straw poll on Senate Candidates
  - Take the preference poll on Senate Candidates
  - Break into preference groups
  - Elect delegates to the County Assembly
  - Elect precinct committee people
  - Pass sheet for election judges to sign up
  - Discussion of local county races
  - Consider resolutions for the Party Platform
  - Adjournment
17. **Complete forms, turn in materials:** All materials are to be turned in to the county party within 24 hours per the instructions of the county chair.